

The First United Methodist Church

of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Regular Meeting Minutes of November 25th, 2019

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakauco (Not Present)

Attendance for this meeting: Lynne Garrison, Kris McKelvey, William Ward, Sam Cox

Absent: Sharon Peterson, Nate Barker, Jim Ward, Richard Steingruber

Staff Representative: Janis Brewster, Lori Sawdon (Both Present)

Meeting Called to Order by Lynne Garrison

Opening Prayer: Lynne Garrison

Approval of minutes: Approved as submitted in October 2019

REPORTS:

Operations Report: Janis Brewster gave an updated report of the operations of the facilities at Stony point and Montgomery campuses. An annual inspection of the Montgomery roofs found minor issues that can be further assessed after the rainy season. There was a request to have the closet rekeyed that contains the Bands Bells. The Board of Trustees approved to have the lock rekeyed for better security.

Treasurer's Report: No representative for the Treasurers Report this month

Financial Report: Kris McKelvey gave a brief summary of the Financial report to the Board members.

OLD BUSINESS:

Item: Conversion of Susanna Wesley House (sub-committee) (Lynne Garrison)

Discussion: The Sub Committee assigned to this Item on the agenda did not meet due to weather, evacuations and PG and E power shut offs in Sonoma County in the month of October 2019.

Conclusion: The idea of having plans drawn for the remainder of the projects to complete this item on our agenda is ongoing. Per the City of Santa Rosa in July 2019, the Susanna Wesley house is zoned as a single-family residence plus use for religious purposes.

Action: This project is still active on the agenda

Item: Insurance Policy (Lynne Garrison)

Discussion: Need: 1) video inventory of church personal property – still need for Stony Point – Mike Ferrell;

Conclusion: Mike was out of town to confirm the completion of this project. Janis will contact him to get more information as to a possible completion date.

Action: Still active on agenda

Item: Montgomery Repairs (Lynne Garrison)

Discussion:

Susanna Wesley House Conversion (Still Active) Exterior repair and re-paint – Est \$16,375 cost
(Working on getting a lower bid for this project)

Replace rear fence behind Fellowship Hall
(Janis is retaining bids for this fence project as the neighbors with the Preschool and the fence are
Willing to split the cost of a new fence between the properties.

Actual sidewalk and tree replacement – long term goal

Phone System Replacement

Ian is waiting on a bid for this project to be approved for completion. There is a donor for this project who is willing to offer financial support to complete this project.

Action: Still active on the agenda

Item: Repairs needed at Stony Point

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway.
- 2) Downspout at Giffen House to be installed - Nate will complete
- 3) Repair wood framing on privacy wall by garbage area.
- 4) Eucalyptus Tree Branch Removal / Trimming

Action: none of the project above have been completed due to the evacuations, PG and E shutoffs
And poor weather.

Item: Mortgage Due 2023 – Options for reducing or eliminating the debt – work with Finance on this item (Lynne)

Discussion: No New information concerning this agenda item

Conclusion: N/A

Action: Still active on agenda

Item: Preschool Backyard Vision (Lynne Garrison)

Discussion: The Board is waiting for an update from the preschool director with a plan for the backyard of the preschool.

Conclusion: No new information

Action: Still active on the agenda

NEW BUSINESS:

Item: Big vacuum located in the McMillin room needs to be repaired and or donated (Lynne Garrison)

Discussion: Janis will follow up on the possibility of having the large vacuum be repaired and or donated to free up the space in the McMillan room.

Conclusion: Janis looking into this item

Action: Still on agenda

NEXT MEETING AT 6:30 PM, MONDAY, DECEMBER 23, 2019