

The First United Methodist Church of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Meeting Minutes of June 24, 2019

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakucoro

Attendance for this meeting: Lynne Garrison, Nate Barker, Norm Hardin, Sharon Peterson, Richard Steingruber, Jim Hurd, Sam Cox

Absent: Kris McKelvey, William Ward

Staff Representative: Janis Brewster, Pastor Lori Sawdon

Meeting Called to Order by Lynne Garrison

Opening Prayer: Lynne Garrison

Approval of minutes: Approved by all members in attendance with the correction to add the water fountain to be paid out of the 01 maintenance and repairs fund.

REPORTS:

Operations Report: Janis gave a report on updates for maintenance issues for the month of May that were completed and were up for estimates to be completed.

Treasurer's Report: Norm Hardin gave the Treasurer's report

Financial Report: The finance committee discovered a discrepancy in the Trustees Undesignated FB. It appears at some point many years ago, we overspent \$3204.03. Sam Cox spoke with the group and there is no way for us to identify when this occurred. After much discussion, Norm made a motion to pay the shortage from the Foundation Distribution FB. The motion was seconded by Sharon Peterson and motion was approved.

OLD BUSINESS

Item: Susanna Wesley House (Sub-committee)

Discussion: Janis spoke with Andrew @ City of SR. He will be sending use information. Once we select the type of organization, we then have latitude for rental options.

Conclusion: Still waiting for more information.

Action: Still active on Agenda

Item: Insurance Policy (Lynne)

Discussion: Need: 1) still need the video inventory for Stony Point. Lynne to ask Mike Ferrell ; 2) Janis to follow up on how often the organ is serviced, need written estimate for brand / rating / replacement cost.

Conclusion: This project is half completed. Most of the video inventory process is almost completed. The Insurance representatives received copies of CD's with videos of some inventory at this meeting.

Action: Still active on Agenda

Item: Montgomery Repairs (Lynne)

Discussion:

- 1) Furnaces and Water Heater – **Nate reviewed and compared the bids. Pastor Lori indicated the Fijian Language Ministry may help with a portion of the cost. We will continue to look for ways to fund the replacement.**
 - a) Wall Furnace in office that was Pastor Sekove's is non-functional
 - b) Furnaces for Fellowship Hall / Flue Pipe / Upgrade options for energy efficiency
 - c) Water Heater
- 2) Sidewalk repair / replacement (**Scheduled to be completed in four to six weeks**)
- 3) Repair water fountain – this is approved up to \$500
- 4) Inspect exterior / repair and re-paint the exterior – **Per Janis, her husband will take of this project**
- 5) Roof replacement for the outside organ housing shed to be completed by Jan Lapin's husband. – Estimated completion in July.

Conclusion: Some of these projects are still in the process of receiving bids for completion. The areas in Bold above are updates to the current projects

Action: Still active on Agenda

Item: Repairs needed at Stony Point (Lynne)

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway. **Nate has agreed to add a downspout to help resolve the leaking.**
- 2) The trees on the East of the Giffen House are hanging over the house and need trimmed. **We approved the work to be completed by Petaluma Stumps & Trees approx. \$950 to be paid out of the Building and Maintenance Fund.**
- 3) Repair wood framing on privacy wall by garbage area. **Norm mentioned that this might be completed by Charles Rhodes.**

Conclusion: These projects are all being considered for bids by companies or volunteers.

Action: Still active on Agenda

Item: Mortgage Due 2023 – Options for reducing or eliminating the debt – work with Finance on this item (Lynne)

Discussion:

Conclusion: There will be more discussions in the future along with the Finance Committee concerning this agenda item.

Action: Active on Agenda

Item: Susanna Wesley House gutters (Lynne)

Discussion: The gutters appear to have plants growing in them. The Handyman is going to check out the gutters on the Susanna Wesley house per Janis.

Item: Fellowship Hall Stage Lights (Norm)

Discussion: Norm indicated that Mike Young is meeting with Diane Wikse to see what lights might need to be repositioned.

Conclusion:

Action: Still active on Agenda

NEW BUSINESS:

Item: Phone System needs to be replaced

Discussion: The current phone system is outdated and not functioning properly. Ian is researching the systems and what will be best for our use. We are hoping to have a bid by the August meeting. It was mentioned that we have church member that might help fund this project.

Conclusion: There will be more discussions in the future once we know how to proceed.

Action: Active on Agenda

NEXT MEETING AT 6:30 PM, MONDAY JULY 22, 2019