

The First United Methodist Church of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Regular Meeting Minutes of August 26, 2019

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakucoro

Attendance for this meeting: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, Jim Hurd, Judy Finley

Absent: William Ward, Richard Steingruber, Marika Solituragaand, Sikeli Tabakucoro

Staff Representative: Janis Brewster, Lori Sawdon

Meeting Called to Order by Lynne Garrison

Opening Prayer: Lynne Garrison

Approval of minutes: Approved by all

REPORTS:

Operations Report: Janis Brewster distributed a detailed list of all of the projects that are being considered and or are in the process of being completed during this month of August.

Treasurer's Report: Norm Hardin completed a report of the current finances for the Trustees

Financial Report: Kris McKelvey gave a report from the Financial Meeting she attended in August

OLD BUSINESS:

Item: Conversion of Susanna Wesley House (sub-committee) Janis Brewster

Discussion: The decision was made that the best use for the Wesley Susanna House was to in fact continue the process of converting this space back to a Parsonage.

Conclusion: In the future, there may be Associate Pastors that will need housing as the availability of Housing in Sonoma County is very limited. The Trustees will move forward in monitoring this project During the process of completion.

Action: Still active on Agenda

Item: Insurance Policy (Lynne Garrison)

Discussion: Need: 1) video inventory of church personal property – still need Stony Point (Mike).

Conclusion: Lynne will e mail Mike Ferrel to see when the video will be completed and submitted.

Action: Still Active on Agenda

Item: Montgomery Repairs (Lynne Garrison)

Discussion:

1... Furnaces and Water Heater

- a) Wall Furnace in office that was Pastor Sekove's is non-functional
- b) Furnaces for Fellowship Hall / Flue Pipe / Upgrade options for energy efficiency
- c) Water Heater

2...Roof Inspection to determine leak in small dining room and damage to the sheet rock
In the upstairs storage room (wait until Fall)

3...Inspect exterior and repair and repaint estimate cost of \$16,375.00

4...Roof Replacement for the organ housing shed should be completed on September 2 1019

5...replace the rear fence behind fellowship hall (need a bid or volunteers for this project)

6...Actual sidewalk replacement is a long-term goal and not entertaining removing the trees at this time.

Action: Still Active on Agenda

Item: Repairs needed at Stony Point

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway. Nate will complete and is going to configure a down spout to lure the water away from the porch.
- 2) Repair wood framing on privacy wall by garbage area.
- 3) Camera was installed behind the barn and is working out just fine-completed

Conclusion: Only a few projects left on the list for Stony Point

Action: Some still on Agenda

Item: Mortgage Due 2023 – Options for reducing or eliminating the debt

Discussion: Keep in Mind and on the Agenda for the Future

Conclusion:

Action: Still on Agenda

Item: Phone System – updated / replacement

Discussion: This was completed and will be removed

Conclusion:

Action: Removed from Agenda

Item: Lighting set-up upstairs in the west side of Fellowship Hall

Discussion: removed from Agenda at this time. The Board will revisit this at a later date

Conclusion:

Action: Remove from Agenda

Item: Complaints about the cleanliness of the Montgomery Campus

Discussion: The Church has hired a cleaning company to come in and complete various tasks throughout the facility.

Conclusion: Janis Brewster will meet with the company to bring up the concerns and rectify the areas of need.

Action: Still on Agenda

NEW BUSINESS:

Item: Backyard Behind the Library-Vision of the Preschool using this area (Lynne Garrison)

Discussion: Lynne met with Diane who is the Director of the Preschool. The Preschool would like to utilize this space in the near future with ideas to clean it up, fence repair and an actual landscape plan drawn up by a parent whose child attends the preschool.

Conclusion: The plans will be submitted by the preschool soon for this use of space

Action: Still on Agenda

Item: Igniting Ministries FB3709-709 with a Balance of \$437.51 (Pastor Lori Sawdon)

Discussion: Pastor Lori stated that research of this balance on the books for the Igniting Ministries Grant has held a balance for this group which has not existed for years.

Conclusion: Pastor Lori conveyed that Elizabeth Walton would like to use the monies to purchase a flat screen smart TV to install in the Giffen House at Stony Point for the Hospitality Group at Stony Point. They would utilize the TV for Children Time on Sundays.

Action: Trustees approve the use of these monies for the purchase of the TV and to be installed in the Giffen House at Stony Point. Remove from Agenda

Item: Montgomery Campus Fall Cleaning September 28, 2019 from 0900-1300 (Sharon Petersen)

Discussion: Sharon Peterson suggested that at the next Trustees meeting, a subgroup be formed to develop a list of cleaning that needs to be done based on abilities of all those that are willing to help out.

Conclusion: A list will be made by the sub committees of all types of jobs and tasks that can be completed by all that volunteer.

Action: Still on Agenda

Item: Funds in account 3734-734 that were received from the Foundation (Pastor Lori)

Discussion: There are funds in this account that will be returned the Foundation as the monies given to the Trustees use are not needed and will be transferred back to the Foundation

Conclusion: \$2,044.15 dollars will be returned to the Foundation from the Trustees account

Action: This was approved by the Trustees and should be removed from Agenda

NEXT MEETING AT 6:30 PM, MONDAY, SEPTEMBER 23, 2019