

The First United Methodist Church of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Minutes of Regular Meeting of October 26, 2020

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd, Mike Young, Bob Lappin

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakucoro

Attendance for this meeting: Nate Barker, Lynne Garrison, Norm Hardin, Sharon Peterson, Will Ward, Richard Steingruber, Jim Hurd, Mike Young and Bob Lappin and Sam Cox

Absent: Kris McKelvey

Staff Representative: Janis Brewster, Lori Sawdon

Meeting Called to Order by: Lynne Garrison at 6:33 p.m.

Opening Prayer: Offered by Lynne

Approval of minutes: Minutes approved as submitted

REPORTS:

Operations Report: Janis- September report, nothing to update

Treasurer's Report: Janis reported a \$300 in honor of John Bodle – Sharon will send a thank you card

Financial Report: Sam reported September was a good month. Expenses were down.

OLD BUSINESS:

Item: Conversion of Susanna Wesley House (sub-committee)

Discussion: Currently on hold

Conclusion:

Action:

Item: Montgomery Repairs

Discussion:

- 1) Susanna Wesley House Conversion
- 2) Exterior repair and re-paint – Est \$22,000
- 3) Roof Inspection to determine leak in the small dining room and damage to the sheet rock in the upstairs storage room – wait until the fall to verify resolved
- 4) Actual sidewalk and tree replacement – long term goal
- 5) Phone System Replacement
- 6) Window cranks both restrooms by Williams Parlor
- 7) Lights to be replaced
- 8) Verify all light switches and thermostats function properly and replace those that do not
- 9) Furnace filters – semi-annual replacement

Conclusion:

Action:

Item: Repairs needed at Stony Point

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway.
- 2) Downspout at Giffen House to be installed - Nate will complete

Conclusion:

Action:

Item: Long Term Financial Planning Group - Mortgage Due 2023

Discussion:

Conclusion:

Action:

Item: Spring Clean Day - to be rescheduled

Discussion:

Conclusion:

Action:

Item: Custodial Issues after hours / weekends – on hold

Discussion:

Conclusion:

Action:

Item: New Janitorial proposal for Montgomery for carpet cleaning – on hold

Discussion:

Conclusion:

Action:

Item: Facility Tour of Montgomery and Stony Point – on hold

Discussion:

Conclusion:

Action:

Item: Angels Attic Storage – (Lynne)

Discussion: Lynne to discuss with Tamara – still to be done (keep racks for storage / rummage sale)

Conclusion:

Action:

Item: MOU with Hope Crisis to use Susanna Wesley House as office – SW sub-committee

Discussion:

Conclusion:

Action:

NEW BUSINESS:

Item: Property Condition Assessment – Lynne / Sam

Discussion: The trustees have approved moving forward with The Nova Group to perform a Property Condition Assessment of both Montgomery and Stony Point.

Conclusion: Everyone was in agreement and the property assessment is a good idea.

Action: Norm Hardin made the motion to engage the services of The Nova Group to complete a Property Condition Assessment for both Montgomery and Stony Point properties at a total cost not to exceed \$5000 to be paid from the annual Foundation funds. The motions was 2nd by William Ward and motion was approved by all.

Item: Solar Correction

Discussion: The solar panels need to be hosed down and cleaned with non-abrasive cleaner.

Conclusion: Janis to see if handyman is able to perform the cleaning

Action:

Item: Removal of Cross on Fellowship Hall

Discussion: Bill Ward reported that George Kemmerer inquired if the Cross would be replaced or if a new sign would be installed.

Conclusion: Bill will look into the cost of adding a sign to replace the cross.

Action:

NEXT MEETING AT 6:30 PM, MONDAY, NOVEMBER 23, 2020