

The First United Methodist Church

of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Minutes for the meeting of June 15th, 2020

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakaucoro

Attendance for this meeting: Nate Barker, Lynne Garrison, Norm Hardin, William Ward and Jim Hurd,

Absent: Kris McKelvey, Sharon Peterson and Richard Steingruber

Staff Representative: Janis Brewster, Lori Sawdon

Meeting Called to Order by: Lynne Garrison

Opening Prayer: Lynne Garrison

Approval of minutes: approved as submitted

REPORTS:

Operations Report: Janis gave her report on updates for maintenance issues for the month of May. She is working on bids for block wall at entrance and will follow up with George Kemmerer for an alternative. The Cross to be removed next week and trying to obtain painting bids from companies that might be willing to do the work in phases.

Treasurer's Report: Norm Hardin gave the Treasurer's report

Financial Report: Lynne Garrison gave the Finance report.

OLD BUSINESS:

Item: Building closure; consideration upon reopening – Preschool Plan

Discussion: Pastor Lori reported that the Preschool has a July 6th or later as a target date. They will need a week to clean and train the teachers. The plan was reviewed by the group and there was a lot of discussion regarding the potential risks. The Preschool is using the plan to mitigate potential liability.

Conclusion:

Action:

Item: Conversion of Susanna Wesley House (sub-committee / Lynne)

Discussion: Currently on hold

Conclusion:

Action:

Item: Insurance Policy

Discussion: Need: 1) video inventory of church personal property – still need for Stony Point – Mike Ferrel; - currently on hold

Conclusion:

Action:

Item: Montgomery Repairs

Discussion:

- 1) Susanna Wesley House Conversion
- 2) Exterior repair and re-paint – Est \$22,000
- 3) Roof Inspection to determine leak in the small dining room and damage to the sheet rock in the upstairs storage room – wait until the fall to verify resolved
- 4) Actual sidewalk and tree replacement – long term goal
- 5) Phone System Replacement
- 6) Cross on Fellowship Hall taken down
- 7) Window cranks both restrooms by Williams Parlor
- 8) Lights to be replaced
- 9) Sanctuary door – lock on north half does not function properly
- 10) Verify all light switches and thermostats function properly and replace those that do not
- 11) Furnace filters – add to list for semi-annual replacement

Conclusion:

Action:

Item: Repairs needed at Stony Point

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway.
- 2) Downspout at Giffen House to be installed - Nate will complete
- 3) Eucalyptus Tree Branch Removal / Trimming – Exchange for Parking – see new item
- 4) Flashing that has come up – need roofer
- 5) Giffen House fireplace to be sealed up

Conclusion:

Conclusion: Have the Preschool add a Hold Harmless to the paperwork to be signed by parents.
Action: Norm Hardin made the motion to move forward with the plan with the Hold Harmless added. The motion was seconded by Nate Barker. The motion was passed with a majority approval and 1 against. It is noted that after additional research by the “no” party on June 16th, he changed his vote to approval.

Item: Mortgage Due 2023 – Options for reducing or eliminating the debt – work with Finance on this item – Long Term Financial Planning Group

Discussion: Sam and Lynne updated the group on the FPG meetings. The group is in the very beginning stages. Everything is being discussed. Several of the members had a meeting with a low income housing authority for potential use. The group meets twice a month.

Conclusion: ongoing

Action: none

Item: Spring Clean Day March 21st - to be rescheduled

Discussion:

Conclusion:

Action:

Item: Custodial Issues after hours / weekends – on hold

Discussion:

Conclusion:

Action:

Item: New Janitorial proposal for Montgomery for carpet cleaning – on hold

Discussion:

Conclusion:

Action:

Item: Facility Tour of Montgomery and Stony Point – need to reschedule once campus is open

Discussion:

Conclusion:

Action:

Item: Angels Attic Storage – (Lynne)

Discussion: Lynne to discuss with Tamara – still to be done (keep racks for storage / rummage sale)

Conclusion:

Action:

Item:

Discussion:

Conclusion:

Action:

NEW BUSINESS:

Item: Alcove Security at Montgomery

Discussion: There have been a few people sleeping in the alcove between the office and the Sanctuary. We need to have the outlet capped and install a light with sensor to make the space less attractive for a sleeping area.

Conclusion: Nate Barker has agrees to cap the outlet and install a light.

Action: ongoing

Item: Parking at SP in exchange for Tree Trimming

Discussion: Tree Service Kings, Inc. has asked to park up to 8 trucks at Stony Point in exchange for Eucalyptus Tree trimming for approx. 3 mos.

Conclusion: Have the trucks park on the gravel or concrete at the south side of property.

Action: The lease in exchange for the tree work has been approved unanimously.

Item:

Discussion:

Conclusion:

Action:

NEXT MEETING AT 6:30 PM, MONDAY, JULY 27, 2020