

The First United Methodist Church of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Regular Zoom Meeting of August 24th, 2020

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd, Judy Finley

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakauco

Attendance for this meeting: Sam Cox, Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Williams Ward, Jim Hurd, Mike Young, Bob Lappin.

Absent: Marika Solituraga, Sikeli Tabakauco, Sharon Peterson, Richard Steingruber, Judy Finley.

Staff Representative: Janis Brewster, Pastor Lori Sawdon

Meeting Called to Order by Lynne Garrison

Opening Prayer: Pastor Lori Sawdon

Approval of minutes: All Approve minutes from previous month

REPORTS:

Operations Report: Janis submitted a detailed report on the progress and completion of several projects at the Stony Point and Montgomery campuses. There are projects of course that are being placed on hold at this time due to Covid 19 restrictions.

Treasurer's Report: Norm did not receive any recent information for the Treasurers report

Financial Report: Kris and Sam Cox gave a quick overview of the recent information from the Financial meeting in the Month of August. Occupancy costs for both campuses are going down as they are closed at this time. This time of year, the Church is typically at a status quo concerning finances of the Church. Due to both campuses being closed there is little change this month.

OLD BUSINESS:

Item: Building closure; consideration upon reopening – Preschool plan (Lynne Garrison)

Discussion: Plans to reopen the Preschool are on hold currently. There is a meeting scheduled on August 10th, 2020 to discuss further options. The prospect of opening the preschool is not feasible currently with only a few families that are available to attend. Most clients have found other options. h

Conclusion:

Action: Remove from Agenda until Covid 19 restrictions are lifted to resume Church services

Item: Conversion of Susanna Wesley House (sub-committee / Lynne)

Discussion: Currently on hold

Conclusion: N/A

Action: Remain on Agenda

Item: Insurance Policy (Lynne Garrison)

Discussion: Need: 1) video inventory of church personal property – still need for Stony Point – Mike Ferrel; currently on hold

Conclusion:

Action: Remain on Agenda

Item: Montgomery Repairs (Lynne Garrison)

Discussion:

- 1)
- 2) Susanna Wesley House Conversion
- 3) Exterior repair and re-paint – Est \$22,000
- 4) Roof Inspection to determine leak in the small dining room and damage to the sheet rock in the upstairs storage room – wait until the fall to verify resolved
- 5) Actual sidewalk and tree replacement – long term goal
- 6) Phone System Replacement
- 7) Cross on Fellowship Hall taken down or repaired
- 8) Window cranks both restrooms by Williams Parlor
- 9) Lights to be replaced
- 10) Sanctuary door – lock on north half does not function properly
- 11) Verify all light switches and thermostats function properly and replace those that do not
- 12) Furnace filters – add to list for semi-annual replacement also need to be replaced after fires and smoke from area is depleted.

Conclusion: All on Hold

Action: Remain on Agenda

Item: Repairs needed at Stony Point (Lynne Garrison)

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway.
- 2) Downspout at Giffen House to be installed - Nate will complete

Conclusion: All on hold

Action: Remain on Agenda

Item: Mortgage Due 2023 – Options for reducing or eliminating the debt – work with Finance on this item – Create Long Term Financial Planning Group (Lynne Garrison)

Discussion: The sub committee has met a few times with General Talks about the future of the long-term finances and Mortgage.

Conclusion: This subgroup will continue to meet to discuss options for moving forward financially regarding the Church. The subgroup has reached out to a few companies as a consultant to assist with ideas and options for the Church in the future financially. We have been utilizing Keegan and Coppin as a consultant; they have not charged us. Therefore, if there were to be any property transactions in the future, it would be ethical for us to use their services.

Action: Remain on agenda

Item: Spring Clean Day March 21st – (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: Custodial Issues after hours / weekends (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: New Janitorial proposal for Montgomery for carpet cleaning (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: Facility Tour of Montgomery and Stony Point (Lynne Garrison)

Discussion: The Trustees may set up a few tours of the facilities soon using COVID 19 guidelines and adhering to social distancing during the tour with the Trustee members.

Conclusion: Tours of both facilities may be arraigned soon

Action: Remain on Agenda

Item: Angels Attic Storage – (Lynne Garrison)

Discussion: Lynne to discuss with Tamara – still to be done

Conclusion: On Hold

Action: Remain on Agenda

NEW BUSINESS:

Item: Use of Suzanna Westley House as a Rental for Disaster relief (Norm)

Discussion: Norm mentioned that the AmeriCorps Team is looking for a place to use as a business office for their disaster relief program.

Conclusion: The company is possibly relocation to Santa Rosa and is looking for a place for their business office. The Trustees are not sure of the restrictions and provisions of the use of the Suzanna Westley house currently and are going to research the provisions that are in place by the City of Santa Rosa. More information is needed to proceed with this Item on the agenda.

Action: Added to Agenda

NEXT MEETING AT 6:30 PM, MONDAY, SEPTEMBER 28, 2020