

The First United Methodist Church

of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Regular Meeting of May 25th, 2020

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd, Judy Finley

Fijian Language Ministry: Marika Solituraga, Sikeli Tabakaucoro

Attendance for this meeting: Lynne Garrison, Norm Hardin, Kris McKelvey, William Ward, Richard Steingruber, Pastor Lori Sawdon.

Absent: Marika Solituraga, Sikeli Tabakaucoro, Sharon Peterson, Janis Brewster, Jim Hurd, Judy Finley.

Staff Representative: Janis Brewster, Lori Sawdon

Meeting Called to Order by Lynne Garrison

Opening Prayer: Lynne Garrison

Approval of minutes: All Approve minutes from previous month

REPORTS:

Operations Report: Janis was not present for this meeting

Treasurer's Report: Norm did not receive any recent information for the Treasurers report

Financial Report: Kris and Sam Cox gave a quick overview of the recent information about the Churches finances and loan it has received to assist with payroll expenses during this Pandemic.

OLD BUSINESS:

Item: Building closure; consideration upon reopening – Pastor Lori Sawdon

Discussion: Sonoma County has banned Mass Gatherings through the month of September or Labor day.

Conclusion: Pastor Lori stated that there is a Church reopening Task Force that has been formed to look at the resources that are needed to open the Church Buildings up in the future safely. There are many restrictions and requirements by the State of California to open the Church for even small groups of people. More ventilation is the most vital issue to maintain a clean air environment to open for gatherings. The Pre School located within the Church is attempting to format a plan to reopen the preschool under all the restrictions by the State of California. Again, adequate ventilation and sanitation guidelines are all being considered which has to be final approved by the superintendent of our District.

Action: Remain on agenda currently

Item: Conversion of Susanna Wesley House (sub-committee / Lynne)

Discussion: Currently on hold

Conclusion:

Action: Remain on Agenda

Item: Insurance Policy

Discussion: Need: 1) video inventory of church personal property – still need for Stony Point – Mike Ferrel; currently on hold

Conclusion:

Action: Remain on Agenda

Item: Montgomery Repairs (Lynne Garrison)

Discussion:

- 1)
- 2) Susanna Wesley House Conversion
- 3) Exterior repair and re-paint – Est \$22,000... Getting bids
- 4) Roof Inspection to determine leak in the small dining room and damage to the sheet rock in the upstairs storage room – wait until the fall to verify resolved
- 5) Actual sidewalk and tree replacement – long term goal
- 6) Phone System Replacement
- 7) Cross on Fellowship Hall taken down or repaired
- 8) Window cranks both restrooms by Williams Parlor
- 9) Lights to be replaced
- 10) Sanctuary door – lock on north half does not function properly
- 11) Verify all light switches and thermostats function properly and replace those that do not
- 12) Furnace filters – add to list for semi-annual replacement

Conclusion: All on Hold

Action: Remain on Agenda

Item: Repairs needed at Stony Point (Lynne Garrison)

Discussion:

- 1) Need to build a porch over the door to the Giffen House as water is leaking into the doorway.
- 2) Downspout at Giffen House to be installed - Nate will complete
- 3) Eucalyptus Tree Branch Removal / Trimming – Bid included
- 4) Flashing that has come up – need roofer
- 5) Giffen House fireplace to be sealed up

Conclusion: All on hold

Action: Remain on Agenda

Item: Mortgage Due 2023 – Options for reducing or eliminating the debt – work with Finance on this item – Create Long Term Financial Planning Group (Lynne Garrison)

Discussion: Possibly Jim Hurd and Lynne Garrison added to the committee for the planning group

Conclusion: Meeting during the summer 2020

Action: Remain on agenda

Item: Spring Clean Day March 21st – (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: Custodial Issues after hours / weekends (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: New Janitorial proposal for Montgomery for carpet cleaning (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: Facility Tour of Montgomery and Stony Point (Lynne Garrison)

Discussion: On Hold

Conclusion:

Action: Remain on Agenda

Item: Angels Attic Storage – (Lynne Garrison)

Discussion: Lynne to discuss with Tamara – still to be done

Conclusion: On Hold

Action: Remain on Agenda

NEW BUSINESS:

No New Business at the time of the Meeting

NEXT MEETING AT 6:30 PM, MONDAY, JUNE 22, 2020