

The First United Methodist Church of Santa Rosa

Pastors: Rev. Lori Sawdon & Rev. Lindsay Bell-Kerr

THE BOARD OF TRUSTEES

Meeting Minutes of February 25, 2019

Attendance:

Members: Nate Barker, Lynne Garrison, Norm Hardin, Kris McKelvey, Sharon Peterson, William Ward, Richard Steingruber, Jim Hurd

Fijian Language Ministry: Marika Solituraga, Nuibuka Vuli

Attendance for this meeting: Sharon Peterson, Nate Barker, Lynne Garrison, Bill Ward, James Brewster, Pastor Lori Sawdon, Richard Steingruber, Kris McKelvey, William Ward

Absent: Jim Hurd

Staff Representative: Janis Brewster

Meeting Called to Order by Lynne Garrison

Opening Prayer: Lynne Garrison

Approval of minutes: By Nate Barker and Lynne Garrison

REPORTS:

Operations Report: Janis Brewster gave the Trustees an overview of the Operations Report for the month of February.

Treasurer's Report: Norm Hardin

Financial Report: Kris McKelvey

OLD BUSINESS:

Item: Conversion of Susanna Wesley House (Lynne Garrison)

Discussion: A bid was completed to update the Susanna Wesley House for suppression sprinklers to be installed in the house for the conversion. A bid of \$13,840 was submitted for consideration for this project. Brian Garrison is working on other options for this project to be completed.

Conclusion: The conversion of the Susanna Wesley House still has projects to be completed and to be Considered by the Church Council before it can be used as a parsonage.

Action: Still active on agenda

Item: Election of 2019 Officers – Still need Vice Chair (Lynne)

Discussion: The board is still in need of a Vice Chair. There were no volunteers for this position currently.

Conclusion: Norm Hardin stated that he could step in as Chair for Lynne when she is not available for Meetings, etc.

Action: This item may be removed from the agenda

Item: Warehouse Camera needed (Nate Barker)

Discussion: Nate Barker will be completing this project weather permitting on Sunday March 3.

Conclusion: Equipment was purchased and is ready for install on above date noted.

Action: If completed, this item may be removed from the agenda

Item: Giffen House Floor (Lynne)

Discussion: The carpet company that replaced the carpets last Fall in 2018, are willing to check the carpet in the area by the Giffen entrance and pull the carpet for our handyman to check.

Conclusion: Janis is going to contact the handyman to meet the carpet company soon to assess the floor issue together.

Action: Still active on agenda

Item: Sidewalks / Tree Replacement at Montgomery Campus (Lynne)

Discussion: No information to add for this project.

Conclusion: The weather has been too poor and dangerous to move forward currently.

Action: Still active on agenda

Item: Insurance Policy – research to verify if the current policy will cover the Safe Parking so that the additional rider can be removed. This will save the Safe Parking Taskforce an additional \$2000 year if it is included. (Lynne)

Discussion: Lynne is planning to invite the Church's insurance Company to meet with the Board of Trustees in this year 2019 to go over the current insurance policy that covers the Church.

Conclusion: Lynne plans to contact Sam Cox of the Financial Committee to combine the groups for the insurance company meeting so both boards are informed about the current insurance policies.

Action: Still active on the agenda

Item: Pastor Sekove's wall furnace non-functional (Lynne)

Discussion: Currently waiting for a bid from Hansen Heating for this project.

Conclusion: Waiting for a bid

Action: Still active on agenda

Item: Replacement of furnace for upstairs. (Lynne)

Discussion: Currently waiting for a bid from Hansen Heating for this project.

Conclusion: Waiting for a bid

Action: Still active on agenda

Item: Stony Point Outdoor Tasks (Lynne)

Discussion: There are gutter issues at Stony Point Campus. Janis is going to have the handyman clear the gutters on the buildings and assess any damage or any water drain issues on the buildings involving the gutters.

Conclusion: Stony Point Campus has project Sunday on the fifth Sunday's of a month. There are small maintenance projects that could be completed on those Sunday's like replacing the boards on the privacy wall by the garbage cans.

Action: Still active on agenda

Item: Facility Use Application of Giffen House by Women's Recovery Services (Lynne)

Discussion: Lynne received the new and revised contract from the Women's recovery Services.

Conclusion: The contract was submitted to Peg Ferrell to deliver to the Women's recovery Services to sign and approve to move forward for the agency to utilize the Giffen House while their current space is being renovated.

Action: Still active on agenda

NEW BUSINESS:

Item: Prioritize repairs needed at Montgomery (Lynne)

Discussion: We discussed and formed a list of items and projects that need to be considered for 2019

Conclusion: 1. Furnaces Issues are a priority

2. Sidewalk repairs

3. Gutters cleaned on the buildings could alleviate some small leaks that have appeared. The handyman can be utilized to check the gutters and clean them out at the same time reporting any damage or issues with the roof or gutters.

4. Plumber is needed to repair the water fountain.

5. Water intrusion in between the Butterfly room where water gathers. Maybe a French drain can be applied to alleviate this issue.

Action: Still active on the agenda

Item: Prioritize repairs needed at Stony Point (Lynne)

Discussion: We discussed and formed a list of items and projects that need to be considered for 2019

Conclusion: 1. Leak in the wall in the storage area. Gutter may be blocked which is causing water to build up and leak into the wall into the sanctuary.

2. Need to build a porch over the door to the Giffen House as water is leaking into the doorway when the gutter is blocked.

3. The Trees on the East side of the Giffen House are hanging over the house and are in need to be trimmed

4. Repair wood framing on privacy wall by garbage area

5. Lights in the ceiling in the Sanctuary need to be replaced.

Action: Still active on agenda

Item: UMF Annual Grant for 2019 \$10,532 (Lynne)

Discussion: This can be discussed at the next meeting

Conclusion:

Action: Still active on agenda

Item: Preschool had moisture in Caterpillar and Twiddle Bug Rooms (Nate)

Discussion: This was repaired by Nate

Conclusion:

Action: Remove from agenda

Item: Spirit Café (Pastor Lori Sawdon)

Discussion: It was found that there are some issues coming up surrounding homeless individuals that are leaving food items, clothing etc. by the Dentist Building next door to the Montgomery campus.

Conclusion: Pastor Lindsey has contacted the Spirit Café representatives about the issues that stem from Tuesday night dinners for homeless individuals in our community. We are hoping that there may be more supervisory actions to maintain a good relationship with our neighbors in the Dental building.

It was noted in discussion that maybe cameras could be installed on the Montgomery campus to assure safety for all people and members of the church and the community around the church.

Action: I believe this is not going to be an agenda item any longer but installation of cameras maybe an Item for next month

NEXT MEETING AT 6:30 PM, MONDAY MARCH 25, 2019